

## Welcome to GATEPASS – The Online Booking System

The GATEPASS Online Booking System will streamline your medico-legal IME & IMC bookings by allowing you to:

- Schedule and manage your appointments.
- Upload the referral/medical brief to the associated scheduled medico-legal appointment (max size 30mb of clearly scanned documents).
- Check on the status of your report for current progress information.
- Generate a daily report of all scheduled IME and IMC referrals.

## New user access - One time Registration

Before submitting/scheduling a new referral through the GATEPASS Online Booking System, the user is required to register for an account via the Specialist Opinion Group website.

Click on the link to register as a new user:

<http://gatepass.sog.net.au/zzUsrReg/UserAccountRegistration.aspx>

1. Complete User Account Registration form.
2. Accept SOG terms and conditions and submit your request - SOG will perform security credentialing upon receiving your request.
3. User will receive an email containing a secure temporary password and can log in to set up private details and security questions.
4. The user can now securely access SOG Gatepass on line services.

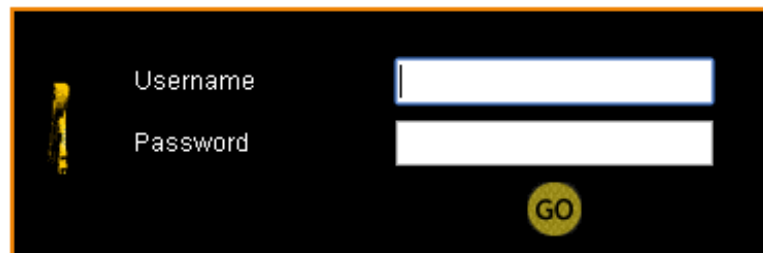
Please note: Each user will be required to register for their own password/Gatepass account.

## Log in to Gatepass

Click on link to Login to your Account:

<http://gatepass.sog.net.au/Login1.aspx>

1. USERNAME: Enter your temporary username/ number
2. PASSWORD: Enter your temporary password/ number
3. Click on "GO", to access the GATEPASS Online Booking System.



Username

Password

GO

 [Forgot your log on details?](#)

 [Register for an account?](#)

## Password Reset – Account registration

The first time you access your account, you can select a new password for easy access each time you visit the GATEPASS Online Booking System.

Please note: Your new password must contain more than 6 letters with at least one digit and an upper case letter.

## Account Password Reset

Please enter the required information and click Submit.

Current Password \*:

Registered Email \*:

Your new password must contain more than 6 letters with at least one digit and an Uppercase letter

New password \*:

Repeat new password \*:

[Submit](#)

## Scheduling appointment referrals (Independent Medical Assessments)

Gatepass Online Booking System allows client's to search for a Specialist in locations across Australia. Search via:

- Doctor's name (if you already have one in mind)
- Speciality
- Injury
- Certification
- Location/Region and throughout Australia